



# CLAREMONT HIGH SCHOOL ACADEMY

January 2017

Dear Parent / Carer,

## **Year 11 Parents' Consultation Evening** **Thursday 26<sup>th</sup> January 2017 – 4.30 to 7.30 pm**

**We invite you to attend the above meeting to be held in the New Hall, Boys' Gym and Technology Block.**

**On arrival please sign your name alongside your child's name on the form list on the table outside the hall entrance. Car parking is available on the school playground.**

In order to programme the evening as efficiently as possible there is an appointment system. Please enter your child's name on the appointment sheet provided. Your child will then present this sheet to their teachers in order to obtain an appointment time for you. May we remind you that this occasion is to discuss your child's academic progress with the relevant subject staff. On the evening, teachers will be located in their department, in the New Hall, Boys' Gym and the Technology Block.

It should be noted that it might not be possible to arrange your interviews to run consecutively and a period of waiting may result. We would ask you to restrict each of your interviews to **FIVE MINUTES**. Please note the final appointments will end at **7.30 pm** and the school will close.

Your child must wear **FULL SCHOOL UNIFORM** if accompanying you on the evening.

Please complete and return the reply slip below to the Form Tutor before **Monday, 23<sup>rd</sup> January 2017**. Please also remember to bring your child's report with you on the evening.

Yours sincerely

J. BARTHOLOMEW  
Pupil Progress Manager

M. RAI  
Deputy Pupil Progress Manager

## **REPLY SLIP**

### **YEAR 11 Parent Consultation Evening – Thursday, 26<sup>th</sup> January 2017**

Child's Name ..... Form .....

I WILL / WILL NOT be attending the evening (*delete as applicable*)

Name of Parent/Carer .....

Signature ..... Date .....



**HEADTEACHER: F.T. Molloy**

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